

ASNWA Steering Group Meeting

13th August 2016

Portishead Headquarters

Attendees

A&S Association Steering Group

Egils Praulitis
Brian Bastable
Nick Gough
Wendy Hull
Graham Lockley
Lesa Hall

Avon & Somerset Police
Lee Kerslake

Guest
Sarah Crew – Assistant Chief Constable

Issues arising from last meeting (9th July 2016)

Administrators need to ensure they understand the partnership they have between the police, ASNWA and NW Coordinators. The Police also must understand their role in the structure, network and partnership they have as a joint approach is important for us to succeed.

A discussion around what happens if funding of NWN from Government is discontinued and National NW is threatened. Conclusions were that most of this was out of our hands and quite often small local groups were unaware of the National side existing.

Regarding NW registration, it was agreed that 2 forms were needed, 1 for new members and schemes, the other for existing members.

Action: Lee to draft these forms for review at the next meeting (Add Avon & Somerset Neighbourhood Watch Association (ASNWA and a map outline of the area we cover)

Some members may not be on line and therefore unable to fill the form. These may need to be sent in the post. If Coordinators don't register, their street signs would need be taken down.

Lee gave an update on the checks. PNC checks will be standard and undertaken by the Administrators. These will indicate any high risk groups such as burglars or sex offenders. Vet procedures will be undertaken on those working within the police establishments. PNC checks will be undertaken on new coordinators and not existing NW Coordinators.

Action: Egils to update the process flow diagram

The Constitution was approved and signed by the Steering Group Members and witnessed by Sarah Crew, Assistant Chief Constable for Avon & Somerset. One copy was given to Lee for police records, the other held

by the Steering Group, with a scanned copy emailed to Kate Algate at NWN. A photo was taken to mark the occasion.

A temporary licence should now be granted and progress should be made on the microsite.

The National NW was contacted regarding funding for start-up, however no pot of money has been currently allocated by NWN for force area associations. There is the problem and cost of preparing promotional material and distribution across the district.

In terms of launching the Association, this will need to be coordinated with the police, with a calendar of events and a joint approach.

Discussion around our Stakeholders – internal: NW Coordinators/ National NW and those external such as Fire service, Crimestoppers, etc.

A clear strategy of what we should aim to achieve in 6 months, 12 months and 18 months – discuss at our next meeting

Need for a ASNWA strapline – eg. “NW turning streets into communities” was currently being used by the police

District meetings to be arranged in venues across Avon and Somerset. Discuss at next meeting

Action: Lee to identify police stations/district HQ's/sites which may be suitable

Association Membership – 3 major posts of Chair/Deputy Chair/Secretary. Responsibilities for everyone to have their say. The committee needs to make a difference in order to be successful.

Action:

1. Mission Statement – phases, words send to Egils
2. Licence to be granted – Egils to send paperwork off
3. Microsite – how is it constructed/ templates – Nick to investigate
4. Tweet account – discuss at next meeting
5. Scoping exercise – names of possible associated partners, look at PCC's website for possibles; and ask her
6. Grants – look into £5,000 police grant and any others
7. List of stakeholders – who to contact, ask Sarah & Sue for list of names. We contact them.
8. Community Co-Op – Wendy to look into a charity bank account
9. Look at District Meetings – possible dates and venues to discuss at next meeting.

Next Meeting: 10th September 2016 (apologies received from Lesa Hall)